



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVT. POSTGRADUATE COLLEGE (AUTONOMOUS) DATIA
Name of the head of the Institution	Dr. D.R. Rahul
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07522234538
Mobile no.	9926518985
Registered Email	hepgcdat@mp.gov.in
Alternate Email	pgcdatia@rediffmail.com
Address	Near District Hospital, Datia, Madhya Pradesh, India
City/Town	Datia
State/UT	Madhya Pradesh
Pincode	475661

2. Institutional Status																									
Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Jul-1995																								
Type of Institution	Co-education																								
Location	Semi-urban																								
Financial Status	Self financed and grant-in-aid																								
Name of the IQAC co-ordinator/Director	Dr. Subhash Chandra Kaushik																								
Phone no/Alternate Phone no.	07522234538																								
Mobile no.	9425776767																								
Registered Email	hegpgcdat@mp.gov.in																								
Alternate Email	subash.kaushik@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.govtpgcdatia.ac.in/otherdownload.php?cat=AOAR-of-IQAC																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.govtpgcdatia.ac.in/download.php																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>76</td> <td>2006</td> <td>21-May-2006</td> <td>24-May-2011</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.71</td> <td>2013</td> <td>25-Oct-2013</td> <td>24-Oct-2018</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	76	2006	21-May-2006	24-May-2011	2	B	2.71	2013	25-Oct-2013	24-Oct-2018
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	76	2006	21-May-2006	24-May-2011																				
2	B	2.71	2013	25-Oct-2013	24-Oct-2018																				
6. Date of Establishment of IQAC	31-Jul-2012																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																						

IQAC		
Interactive Interdisciplinary Expert Lectures by College Faculty	12-Dec-2019 14	6215
Lecture Series by Subject Experts	09-Oct-2019 14	6332
Workshop on Quality Innovations in Higher Education	05-Oct-2019 1	85
Induction program for Newly Public Service Commission Appointed Faculty Members	21-Sep-2019 1	9
Induction program for newly Admitted UG and PG Students	27-Aug-2019 2	2217
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. P.G. College Datia	College with Excellence	DHE (M.P.)	2001 365	12000000
World Bank-MPHEQIP	MPHEQIP	DHE (M.P.)	2018 365	71600000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes

If yes, mention the amount	300000
Year	2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Lecture series and Seminar organized every year

Funding to teachers for conference-recommended to Academic council

Funding of micro research project to teacher- recommended to Academic council.

Feedback from students and teacher collected regularly

Received significant Grant from various funding agencies for Research Conference, Laboratory Facility Development etc.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Motivate teacher for better teaching and learning	Seminar organized every year
To motivate faculty for seminar and conferences	Support to faculty member to attend seminar /conference at national level every year
To motivate faculty for research/micro research	Started and faculty member get benefit from it so far 03 have been benefitted
To enhance & improve teaching & learning for benefit of student s	Lecture series organized every year in the department
To obtain feedback from stakeholders	Students and teacher feedback taken every year and analysed and presented in meeting for better action plan
To recommend progressive activities	Recommended to acad. Council every year
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Executive Council	16-Aug-2019

15. Whether NAAC/or any other accredited

No

body(s) visited IQAC or interacted with it to assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	22-Nov-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1) As per guidelines of Directorate of Higher Education (DHE) M.P. operated from DHE, Bhopal with different modules like i) Students strength ii) GKB iii) Pratibha Kiran Yojna iv) C.M. Helpline v) and other schemes of DHE M.P. alongwith vi) Information of construction vii) Dr. Shyamacharan Mukharjee Scholarship Yojna viii) MMMVY ix) MMJKY (Sambal Scheme) x) RUSA Grants etc. 2) MIS of RUSA as per MHRD.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	C028	Graduation	30/07/2019
BCom	C032	Graduation	30/07/2019
BSc	C085	Graduation	30/07/2019
BSc	C116	Graduation	30/07/2019
MA	C008	Postgraduation	30/07/2019
MA	C006	Postgraduate	30/07/2019
MA	C022	Postgraduate	30/07/2019
MA	C005	Postgraduate	30/07/2019
MA	C018	Postgraduate	30/07/2019
MA	C031	Postgraduate	30/07/2019

[View File](#)

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
Nil	Nil	Nil	0	Nil

[View File](#)

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1	10/07/2019	Nil
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
A Feedback collected, analysed and action taken as minutes of Academic council are available on the website of the College website link : http://www.govtpgcdatia.ac.in/

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Postgraduate	60	73	59
MA	Postgraduate	60	41	38

MA	Postgraduate	60	32	28
MA	Postgraduate	60	96	60
MA	Postgraduate	60	88	60
MA	Postgraduate	60	78	60
BSc	Graduation	600	582	582
BSc	Graduation	300	228	228
BCom	Graduation	300	243	243
BA	Graduation	1500	1663	1492
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2557	581	59	57	57

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
59	59	32	32	11	32

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is a Government institution. It is abide to follow the rules and regulations of D.H.E. Govt. Of M.P. Academic calendar is being issued by the Department of Higher Education Govt. Of M.P. every year and this institution tries to follow this calendar. Being autonomous institution, the College is self-sufficient for preparing its own teaching learning and evaluation plans. Therefore, this college follows the academic calendar issued by the D.H.E. Govt. Of M.P. and have positive adherence to academic calendar and teaching plans.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
7430	42	1:177

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	Nil	Nil	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Kishor Arorar	Professor	Highest Citation Awards
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	C028	1st Year	28/06/2019	30/09/2019
BSc	C116	1st Year	29/05/2019	23/09/2019
BSc	C085	1st Year	29/05/2019	23/09/2019
BCom	C032	1st Year	14/05/2019	10/08/2019
BA	C028	2nd Year	26/04/2019	26/08/2019
BSc	C116	2nd Year	20/04/2019	31/08/2019
BSc	C085	2nd Year	20/04/2019	31/08/2019
BCom	C032	2nd Year	27/04/2019	10/08/2019
BA	C028	5th Semester	11/01/2019	03/04/2019
BSc	C116	5th Semester	08/01/2019	01/04/2019
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
87	87	1.1

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.govtpgcdatia.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C022	MA	Postgraduation	34	27	79.41
C018	MA	Postgraduation	26	24	92.31

C009	MA	Postgradua tion	21	18	85.71
C008	MA	Postgradua tion	41	37	90.24
C006	MA	Postgradua tion	29	25	86.21
C005	MA	Postgradua tion	15	12	80.00
C032	BCom	Graduation	230	215	93.45
C085	BSc	Graduation	207	182	87.92
C116	BSc	Graduation	401	375	93.52
C028	BA	Graduation	773	697	90.17

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.govtpgcdatia.ac.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Nil
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR and Quality Innovation in Higher Education	IQAC	05/10/2019
No file uploaded.		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Null	0
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Null
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
0	Null

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	31	18
National	Political Science	2	3
National	Sanskrit	6	4
National	Zoology	1	4
National	Botany	6	5
National	Commerce	2	3
National	Chemistry	3	8
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	1
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
----------------	---------------	---------------	---------------

Nil	Nil	0	Nil
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	63	48	15
No file uploaded.				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	0	0	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
0	0	0	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	Nil	Nil
No file uploaded.			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nil
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	National Service Scheme	Program of Republic Day	59	40
NSS	National Service Scheme	Shahes Divas, Madhya Nishedh Sankalp Divas	60	30
NSS	National Service Scheme	International Women Day	72	30
NSS	National Service Scheme	Plantation in College Ground	60	55
NSS	National Service Scheme	Plantation in out of Campus	52	40
NSS	National Service Scheme	Sadbhawana Diwas	60	50
NSS	National Service Scheme	NSS Day	72	60
CATC Gwalior	Gwalior Group	Annual Training	20	20
CATC Gwalior	Gwalior Group	Annual Training	20	10
Ek Bharat Shreshtha Bharat, Nagrota (J K)	Jammu and Kashmir Directorate	Cultural Exchange	77	4
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

0	0	0	Null	Null	0
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Null	0	Null
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Seminar Halls	Existing
Others	Existing
Classrooms with LCD facilities	Newly Added
Others	Newly Added
Others	Newly Added
Others	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
e-Journals	5981	600	Null	Null	5981	600
e-Books	5771	800	Null	Null	5771	800
Others(s pecify)	1	600	Null	Null	1	600
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
e-content in form of PDF ppt are developed by the faculty of the college and uploaded on the college website	http://www.govtpgcdatia.ac.in/download.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Yes, these is a system and procedure for maintaining and utilizing facilities such as physical, academic and support facilities viz. Laboratories, library, computers sports facilities etc.. Sometimes these are maintained by the aid of grants/ funds supported by the DHE, Govt. Of M.P. . Maintenance has also been done with the aid of Grants provided by UGC time to time. Renovation work of departments, laboratories were also carried out by the aid of grants given by RUSA to the College under Component 7. Apart from it maintenance of facilities such as computers, water facilities, support to the labs in terms of chemicals etc., support for the maintenance facilities available in the library were also carried out with the help of aid of autonomous cell. For this purpose ,head of the department has to give proper note sheet duly marked and signed by the Principal to the autonomous cell, and after completion of necessary formalities such as endorsement and recommendation by the committee constituted for this purpose and after due permissions from the competent authorities. The maintenance work may be carried out. Table mentioned in the section 4.4.1 above along with its data template is evidence in this support.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	All type scholarship run by Higher Education Govt. of Madhya Pradesh	10995	72288833
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	01/01/2020	65	NSS 1st and 2nd Unit
Yoga	21/06/2019	95	NSS 1st and 2nd Unit
Yoga	01/01/2019	70	NSS 1st and 2nd Unit

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Opportunities Fair	Nil	295	Nil	39
2020	Career Opportunities Fair	Nil	80	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Shiv Shakti Bio-Technology Ltd. Sagar, Modi Care Private Ltd. Meerut, Star Health Insurance Pvt. Ltd., Whivates Enolitical and Technology Service Pvt. Ltd.	42	39	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	MA	Sanskrit	Govt. PG College Datia	Ph.D.
2019	1	MSc	Chemistry	Govt. PG College Datia	Ph.D.
2019	37	BSc	Science All Department	Govt. PG College Datia	M.Sc. Zoology
2019	19	BSc	Science All Department	Govt. PG College Datia	Physics
2019	67	BSc	Science All Department	Govt. PG College Datia	Mathematics
2019	35	BSc	Science All Department	Govt. PG College Datia	Chemistry
2019	30	BSc	Science All Department	Govt. PG College Datia	Botany

2019	55	BCom	Commerce	Govt. PG College Datia	MCom
2019	61	BA	Art	Govt. PG College Datia	MA Sanskrit
2019	90	BA	Art	Govt. PG College Datia	MA Political Science
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	1
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Foot Ball (Female)	Institution level	28
Foot Ball (Male)	Institution level	26
Volley Ball (Female)	Institution level	12
Volley Ball (Male)	Institution level	25
Chess (Male/Female)	Institution level	20
Judo (Male/Female)	Institution level	4
Basket Ball (Female)	Institution level	12
Basket Ball (Male)	Institution level	16
Batminton (Male/Female)	Institution level	18
Kushti (Male/Female)	Institution level	12
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Youth Parliament Festival	National	Nil	1	Nil	Shaina Qureshi
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution is a Government College. So, by the order of DHE, Govt. Of M.P. student council is being formed every year. This is formed by means of election or by nomination of meritorious students every year depending upon the orders

given by the state Govt. for a particular session. Meritorious students at postgraduate level precisely toppers of these classes are being nominated as member in B.O.S. of each and every subject. Likewise meritorious and position holders of the college are being nominated in in other bodies viz. Academic council, PMU of RUSA and IQAC etc. In this way, students have active presence in the different bodies/ committees of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College has a registered and functional alumni association. Alumni contribute significantly to the development of the institution. Members of this association give positive suggestions for the all-round development of the institution in the alumni meetings held time to time. The institution tries to incorporate the feasible and valuable suggestions for the benefit of students. Minutes of past meeting are attached herewith.

5.4.2 – No. of registered Alumni:

27

5.4.3 – Alumni contribution during the year (in Rupees) :

200000

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There is a practice of decentralization and participative management. This is reflected by the committees constituted by the principal for smooth management every year. It is also reflected by the following decentralization flow diagram and list of important cells along with the duties assigned to the persons as mentioned below: <http://www.govtpgcdatia.ac.in/>

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation: New reading rooms were created ground floor these bright and airy reading rooms house All Courses. A conference room was created and furnished. ramps for persons with disability was also constructed. water cooler introduced for students, toilet for boys and girl desperately and persons with disability was also constructed.

Research and Development	Publication on multidisciplinary research journal at regular interval. The Research Cell holds regular meetings and programmes and presentations to broaden the academic perspectives through presentations of research done by students and faculty.
Examination and Evaluation	Examination has been conducted and the results declared as per the norms calendar provided by MPHE. seminars/presentations keeps the students in touch with their subject. It also enhances and helps students grow in confidence for University examinations.
Curriculum Development	Curriculum is set by the University and MPHE. Academic mentoring of students is done by the teachers. UG PG syllabus has been revised and implemented and expert lecture are also organised for imparting updated knowledge to UG and PG students.
Teaching and Learning	CCE evaluation and various methods for evaluation has been adopted. Workshops, seminars, regular use of ICT in classrooms contributed to enhancement of Teaching-Learning.
Human Resource Management	An annual staff development seminar was conducted for all the teaching staff. Student's Day was organized for their motivation.
Admission of Students	The procedure for online admissions as per DHE Guidelines.
Industry Interaction / Collaboration	As per DHE Guidelines.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	There is a Building Committee with members from faculty, an architect, an engineer, contractor, teachers and office staff to assist with the planning and execution of vertical extension of the college, planning for infrastructure associated with the new wing. The Planning Board, comprising teachers, non-teaching staff, discusses financial matters regarding grants received, needs of departments so as to plan and budget. Maa Guru Enterprises, Bhoal implementation year 2007-08
Administration	MIS is in place. The website displays notices before admission, and reports of recent events written by students. Maa Guru Enterprises, Bhoal

	implementation year 2007-08
Finance and Accounts	Planning Board (for financial planning and implementation) involves the participation of teachers and non-teaching staff. Every grant to the college is discussed in this Board. Budgets for each department at the beginning of the academic year also form part of the discussions. The Library committee prepares and plans for the book budget with individual departments. Maa Guru Enterprises, Bhoal implementation year 2007-08
Student Admission and Support	Academic support is provided to weak students. The Library welcomes students for reference and study. Maa Guru Enterprises, Bhoal implementation year 2007-08
Examination	Partly applicable implementation year 2007-08

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. R.S. Dangi	National Conference	Nill	2760
2019	Dr. K.S. Dadoriya	International Conference	Nill	9000
2019	Dr. Kishor Arora	Invited Speaker Luchnow	Nill	3895
2019	Prof. Brijesh Kumar Jatav	International Conference	Nill	7344
2019	Prof. Brijesh Kumar Jatav	International Conference	Nill	2417
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Disaster Management	NA	14/02/2019	14/02/2019	50	40

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Induction Training Program	1	17/02/2020	22/02/2020	6
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
36	Nil	26	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per MPHE guidelines	As per MPHE guidelines	Career fair and counselling facilities has been provided continuously.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute regularly conducts the financial audits, internally as well as externally. Till now audit up to 31st August 2019 have been done by the team of A.G. Office. Moreover audit by C.A. has also been carried out every year and reports and records are maintained by the institution for each and every grants obtained.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Nil
Administrative	Yes	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

At various interval feedback and suggestions has been invited from the parents/Guardian and particular meeting i.e. alumina meeting were also organised.

6.5.3 – Development programmes for support staff (at least three)

Training and Workshop has been organized RUSA meetings PFMS Workshop

6.5.4 – Post Accreditation initiative(s) (mention at least three)

There are incremental improvements made during past five years, after the accreditation of the institution in the second cycle based on the suggestions given by the learned peer team. Some of the initiatives are mentioned as under:-

1. College has now a well-established placement cell viz Vivekananda RozgarPrakoshth which works according to the rules and guidelines of Department of Higher Education Govt. of M.P. Bhopal. College has also organized a campus selection cum career opportunity fair every year. This fair provides a platform for industry academia interaction.
2. College has a functional and registered alumni association. This association holds meetings in a definite interval and co-operate college administration in the all round development of college
3. Most of the departments of the college have their own computing facility with internet connection. College has a separate computer lab. Most of the offices of the college are also having computing facility
4. To encourage the teachers for the purpose of encouraging research activities college administration on the recommendation of IQAC has made a provision to reimburse the registration fee and TA/DA to the teachers from autonomous funds for presenting their papers in seminar and conferences at national level. Teachers have also been provided by the grants for pursuing their research in the form of Micro research project.
5. College has also started a Multi faculty- research Journal with specific ISSN number assigned.
6. Women Empowerment Cell is in functional in the college. Through the recommendation of this cell the girl's common room is developed with all facilities such as toilet, R.O. for pure water and separate notice board. Even the separate window for helping girls has also been started in college.
7. College is equipped with virtual class room facility provided by the state Government.
8. College is one of the leading college in the state and among the first phase colleges i.e. 18 colleges who are beneficiaries of getting grants in Component 7 under RUSA scheme. Similarly College is also beneficiary of Status of excellence granted by the DHE M.P.
9. College is also a beneficiary in the World Bank project scheme of the DHE M.P.
10. College was the alone institution in the state who is selected by the state Government for the leading institution to form a cluster University in the region.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Environmental Education and Awareness	14/03/2019	14/03/2019	16/03/2019	85

	advantages and disadvantages	and contribute to local community					
2019	2	2	26/12/2019	7	NSS Camp in Murera Village	Health Education awareness	90
2020	2	2	26/12/2020	7	NSS Camp in Sonagir Village	Swachhata Abhiyan	95
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Integrity week	31/10/2019	06/11/2020	90
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) PEDESTRIAN FRIENDLY PATHWAYS Vehicle parking space is provided at the main entrance of the college campus. As the campus is vehicle free with some exceptions, students and staff experience comfort walking through the pedestrian friendly pathways. The internal roads are lined with trees and solar lights and they are properly maintained by the campus maintenance committee.

(2) RESTRICTED ENTRY OF AUTOMOBILES The institute encourages the staff and students to use the transport instead of their own vehicles for safety, security, fuel conservation and to reduce environmental pollution. The college buses are checked for pollution by the authorized agency. The vehicles owned by faculty or students with pollution check stickers are permitted into the campus. Random checks are made to check the validation and periodicity of this certificate. For two wheelers or four wheelers, security measures are mandatory. (3) BAN ON USE OF PLASTIC Single-use plastic items such as plastic bottles, bags, spoons, straws and cups are banned completely and awareness is created among staff and students through orientation and display boards in the premises. The staff and students are informed to use steel or copper water bottles instead of plastic bottles. To restrict the use of plastic, measures have been taken to replace plastic tea cups and glasses with steel glasses in the Department. (4) LANDSCAPING WITH TREES AND PLANTS Landscaping of the college is worth seeing and reflects aesthetic sense. The institute has a canopy of trees and plants to make the environment pollution free to safeguard the health of all the inmates. The lawns and the trees provide shade and beautiful ambience. Utmost care is taken to develop and maintain green landscaping by gardeners. The construction, maintenance and beautification committee constituted in the college looks after the development and maintenance of the greenery in the campus. (5) BE SMARTER WITH YOUR WATER USAGE A water efficient shower head could save more than 9,000 litres of water per person in your household every year. If you switch the tap off when you brush your teeth, you'll save 10 litres per minute as well. Simple choices lead to significant change, so act smart with water.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Details of two Best Practices are included below:-

First Best Practice-

1. Title of the Practice (Ist Practice) Best Practice in providing better teaching and learning to cater the needs of students
2. Objectives of the Practice Objective of this Best practice is for the better understanding of the subject and better progression of the students to shape responsible citizens for tomorrow.
3. The Context In this context some challenges are there which are to be faced by the institution viz. (i) Rural Background of the students (ii) Less understanding of the students in English etc. but college is trying its level best to meet those challenges and to cater the needs of the students of this semi-urban area- Bundelkhand region.
4. The Practice Being Govt. College, we have a limitation to follow the syllabus as designed by the central board of studies, department of higher education Bhopal. This is an autonomous college also therefore, as per UGC guidelines the college has a freedom to alter 20 of the curricula depending upon the requirements of local needs. The college is trying its level best to cater the needs of the students (i) by overcoming the challenges mentioned above through remedial classes (ii) by arranging and providing notes for the students related to the curriculum. College is doing this practice following the norms and regulations as laid by the UGC and state Govt.
5. Evidence of Success This practice definitely provide a better learning environment for the students pursuing their studies in the College. as evident from the success rate of the students in different courses is very appreciable every year.
6. Problems Encountered and Resources Required Staff of the college is firm to give its best to the students so far as basic work i.e. teaching and learning is concerned. Therefore, college is marching ahead in the direction of progress, whether (i) it is the matter of opening new courses, (ii) development of infrastructure (iii) arranging extra and remedial classes (iv) uploading the lectures on the website (v) arranging online classes or any other related matter. College under the able leadership of learned and qualified Principal sir, is facing the challenges to encounter the problems following the rules and regulations as laid down by the state Govt. and UGC.
7. Notes N.A..

Second Best Practice-

1. Title of the Practice Best practice in the promotion of research
2. Objectives of the Practice The College is willing to be a rising star in the field of research also in this semi-urban region of Bundelkhand to cater the needs of the students in research who have to be dependent on nearby areas like Jhansi/ Gwalior to fulfill their needs for doing research and we are trying to scale the heights in this context also.
3. The Context College is the only premier institution in this region. It provides and fulfills the needs of students in different subjects with post-graduation in facilities in 12 subjects, out of which only 03 subjects viz. Hindi, Economics and Sanskrit were the recognized research centers of the affiliating university till last inspection of NAAC (IInd Cycle). Now, we have 04 recognized research centres viz. Hindi, Economics, Sanskrit and Chemistry. We wish to develop some more new research centers to caters the needs of the students as it is the second largest college in Gwalior Chambal division of M.P. so far as student's strength is concern. We are also interested to provide a plate-form to research workers for the publication of their work.
4. The Practice The faculty of the College has tried a lot in this regard to fulfill this best practice as it is evident from the no of research papers by the learned faculty of the college. On an average ~7 -8 research papers are there per faculty member in our college. A few faculty members have a total of high impact factor of their published research papers in referred peer reviewed journals. Some of the faculty members are also enjoying as resource persons in different seminars/ conferences etc. Some of the faculty members have also participated in international seminars/ conferences. Names of some of the faculty members are also included in international databases such as SCOPUS etc. with appreciable

impact factor/ citations/h-index/ i-10 index etc. A few Faculty members are also the members of editorial boards of different journals. All these faculty members are recognized guides/ supervisors in their respective fields/ subjects and we are also trying to increase this number, in order to achieve the objectives mentioned above. Four departments of the college are recognized research centers of the affiliating university as mentioned above in the section "Context" and two more have applied for it. This is again a cumulative effort of the faculty to achieve the objective mentioned above. College is also publishing its own multi-faculty research journal viz. "Research Spectrum" almost regularly which is having ISSN number. This is a step ahead in comparison to the previous NAAC inspection (IIInd cycle). We have a plan to make it a journal with valid and appreciable impact factor which would be included in the UGC -Care list. All these efforts by the learned faculty of the college may be included as the best practice in this regard. 5. Evidence of Success A lot of contribution by the learned faculty of the college in various aspects viz. publishing research papers, participating in seminars and conferences, completing their research projects, their research in collaborative manner with other organizations/ institutes, their contribution in editorial boards of various research journal and other related works done by them is the evidence of the success of the faculty to meet with this best practice. Publication of journal may also be included as evidence of success. Like wise, increase in the number of research centres, research guides may also be the indicator for the evidence of success in this practice. 6. Problems Encountered and Resources Required Problem of Lack of facilities i.e. equipment's etc. in the science departments has been encountered with the help of grants sanctioned by RUSA to the College as our institution was among the first 18 Colleges in to receive the grants from RUSA. Some of the departments have also applied for recognition to the affiliating university i.e. Jiwaji University in this regard. Research coordination and development cell has also been constituted by the Hon'ble Principal sir to promote the attitude of indulging in research among the faculty. College is also encouraging those faculty members who participated in seminars/conferences by supporting them with their registration fee and T.A./ D.A. form the autonomous funds. 7. Notes N.A.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.govtpgcdatia.ac.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

It is a premier institution in Bundel-khand region of M.P. and prominent enough to say, it is achieving the desired goal of human resource development as per expectations of society and academia. Parents as well as students competing to get admission in this institutions with the aim that they will enrich their knowledge and explore their talent while studying in this institution. So, far as institution's distinctiveness is concern, following points may be taken as significant, note-worthy facts :- As per reports and data available in youth participation in state and National level is an exemplary example as Km. Shaina Qureshi, student of M.A. Hindi is representing state and the National level in youth parliament. So many times she had been honored by the election commission of India for her active participation in electoral campaign programme. Some batches of younger generation are following her and it is a best practice of the institution encouraged by NCC/ NSS. It is distinctive practice of Gwalior-Chambal division. DHE, Government of M.P. had given status of lead to monitor the five Government colleges and all private colleges in the district. College has also been given the status of College of Excellence by DHE, govt. of M.P.

Institution has been organizing the sports activities at district as well division level in chess, kabaddi, cricket, athletics etc. and had been center of attraction for students of this institution and other affiliated institutions also. There are many achievements which may be cited with pride in this regard. College is also leading with the fact that it possesses the best infrastructure not only in the district but also in the division. On looking on the fulfillment of criteria and conditions laid down by MHRD, the college was among the one in the first 18 colleges of the state who have obtained grants in component 7 by RUSA. Institution have highly qualified teaching faculty in in various faculties viz. science. Arts, commerce and law who are imparting the education by adopting the best teaching practices suitable to cater the needs of the Students as it is evident from the results of the examinations. Every year institute is producing nearly 700 well qualified postgraduate students in different subjects of various faculties' viz. arts, science and commerce. They are aspiring of placements in Govt. as well as in private sector and some are entrepreneurs who have worked in the establishment of small scale industries, services industries and consultation services etc. It is a matter of pride to state that institution is a recognized study center of IGNOU in which nearly 2000 students are registered for different courses. This facility is available only in this college so far as division level is concern. This study center is a point of attraction among students. The institution is unique in the sense that it has a seat of higher learning of regional language of Bundelkhand viz. BundelibhashaPrakoshth where scholars of this regional language are participating in the different programmes organized by this prakoshth

Provide the weblink of the institution

<http://www.govtpgcdatia.ac.in/>

8.Future Plans of Actions for Next Academic Year

1. It is a challenge for the college to be a lead college in the group of colleges if it is elevated as Cluster University. 2. New self -financing / vocational courses may be opened but students in this semi-urban/ rural region do not offer to get admission in those courses. 3. DHE, Bhopal can increase the number of posts for regular faculty in the College. 4. College needs more grants from any source/ funding agency to create/ build separate science block/ recreation centre. College has been given this opportunity by the state Govt. in a sanction for separate science block under world bank funded MPHEQIP scheme