Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. POSTGRADUATE COLLEGE (AUTONOMOUS) DATIA**
Name of the head of the Institution	**D.R. Rahul**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07522-234538**
Mobile no.	**9926518985**
Registered Email	**hegpgcdat@mp.gov.in**
Alternate Email	**pgcdatia@rediffmail.com**
Address	**Near District Hospital, Datia, Madhya Pradesh, India**
City/Town	**Datia**
State/UT	**Madhya Pradesh**
Pincode	**475661**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**01-Jul-1995**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Subhash Chandra Kaushik**
Phone no/Alternate Phone no.	**07522234538**
Mobile no.	**9425776767**
Registered Email	**hegpgcdat@mp.gov.in**
Alternate Email	**subash.kaushik@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.govtpgcdatia.ac.in/page?pv=aqar-of-iqac&cat=AQAR-of-IQAC

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.govtpgcdatia.ac.in/download

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**76**	**2006**	**21-May-2006**	**24-May-2011**
2	**B**	**2.71**	**2013**	**25-Oct-2013**	**24-Oct-2018**

6. Date of Establishment of IQAC

31-Jul-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Lecture Series	18-Oct-2017 14	5845
Academic Audit Internal	21-Dec-2017 10	42
[View File](#)		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. P.G. College	Autonomous	UGC	2017 365	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Lecture series organized

Internal Academic Audit of teaching staff

Feedback from students collected and analyzed

Feedback from teachers

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To carried out internal audit of teaching faculty	Internal Audit has been done
To promote faculty for National Level Seminars by supporting them financialy	More and more faculty are involved in publication & research seminars
To promote faculty for research activity	Approve more minor research projects are being approved by UGC are in progress
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**01-Mar-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**1) As per guidelines of Directorate of Higher Education (DHE) M.P. operated from DHE, Bhopal with different modules like i) Students strength ii) GKB iii) Pratibha Kiran Yojna iv) C.M. Helpline v) and other schemes of DHE M.P. alongwith vi) Information of construction vii) Dr. Shyamacharan Mukharjee Scholarship Yojna viii) MMMVY ix) MMJKY (Sambal Scheme) x) RUSA Grants etc. 2) MIS of RUSA as per MHRD.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	C028	Graduation	30/07/2017
BCom	C032	Graduation	30/07/2017
BSc	C085	Graduation	30/07/2017

BSc	C116	Graduation	30/07/2017
MA	C008	Postgraduation	30/07/2017
MA	C006	Postgraduation	30/07/2017
MA	C022	Postgraduation	31/07/2017
MA	C005	Postgraduation	30/07/2017
MA	C018	Postgraduation	30/07/2017
MCom	C031	Postgraduation	30/07/2017
[View File](#)			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
Nill	0	Nill	0	Nill
[View File](#)				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	0	Nill

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nil	Nill
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
A Feedback collected, analysed and action taken on the adoringly as per the feedback received. The minutes of Academic council are available on the website : http://www.govtpgcdatia.ac.in/ mentioning the steps taken on the basis of feedback received from Students, Teacher, Employers and Alumni

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Postgraduation	60	75	60
MA	Postgraduation	60	55	55
MA	Postgraduation	60	96	60
MA	Postgraduation	60	85	58
MA	Postgraduation	60	70	58
MA	Postgraduation	60	80	67
BSc	Graduation	600	595	580
BSc	Graduation	300	245	230
BCom	Graduation	300	280	260
BA	Graduation	1500	1790	1500

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2578	727	42	40	40

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

59	59	33	33	5	23

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is a Government institution. It is abide to follow the rules and regulations of D.H.E. Govt. Of M.P. Academic calendar is being issued by the Department of Higher Education Govt. Of M.P. every year and this institution tries to follow this calendar. Being autonomous institution, the College is self-sufficient for preparing its own teaching learning and evaluation plans. Therefore, this college follows the academic calendar issued by the D.H.E. Govt. Of M.P. and have positive adherence to academic calendar and teaching plans.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
7549	42	1:180

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	Nill	Nill	Nill	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	C028	Semester	15/12/2017	20/03/2018
BCom	C032	Semester	31/01/2018	24/04/2018
BSc	C085	Semester	27/01/2018	08/05/2018
BSc	C137	Semester	27/01/2018	08/05/2018
BSc	C116	Semester	27/01/2018	08/05/2018
BA	C028	Semester	29/01/2018	02/05/2018
BCom	C032	Year	21/04/2018	21/08/2018
BSc	C085	Year	03/05/2018	23/08/2018
BSc	C116	Year	03/05/2018	23/08/2018
BA	C028	Year	23/05/2018	12/08/2018

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
11	11	1.1

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.govtpgcdatia.ac.in/otherlinks?pp=43

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C022	MA	postgraduation	59	56	94.92
C018	MA	Postgraduation	57	54	94.74
C009	MA	Postgraducation	53	50	94.34
C008	MA	Postgraduation	59	56	94.92
C006	MA	Postgraduation	58	54	93.10
C005	MA	Postgraduation	27	23	85.19
C032	BCom	Graduation	255	235	92.16
C085	BSc	Graduation	217	198	91.24
C116	BSc	Graduation	470	423	90.00
C028	BA	Graduation	881	791	89.78

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.govtpgcdatia.ac.in/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money

	Dr. Lakhan Singh Shakya

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	0	0	Nill	0

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

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1

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3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	Nill

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Sanskrit	2
Hindi	4
Economics	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	3	1
National	Political Science	3	0
National	Sanskrit	3	0
National	Zoology	1	0
National	Hindi	2	0
National	Chemistry	1	0
National	Physics	1	1.4

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	2

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
0	Nill	0	Nill

No file uploaded.

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	Nill

No file uploaded.

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	0

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	57	60	15
Resource persons	Nill	4	7	12

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	0	0	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
0	0	0	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	Nill	Nill

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Madhya Nishedh	National Service Scheme	Madhya Nishedh Sankalp Divas	6	60
IWS	National Service Schemes	IWS	3	50
NSS Summer Internship with Jiwaji University	National Service Scheme	Leaness India Summer Internship	3	45
Cleaness Compaign	National Service Scheme	Plantation and Cleaness Program in College	1	30
Cleaness Compaign	National Service Scheme	Cleanness Week	1	30

| Plantation | NSS | Plantation at Davlpeer out of college campus | 1 | 26 |
| Disaster Relief | NSS | Support amount for Kerla food victim | 2 | 20 |

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	0

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Seminar Halls	Existing
Others	Existing
Classrooms with LCD facilities	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
e-Journals	5981	600	Nill	Nill	5981	600
e-Books	5771	800	Nill	Nill	5771	800
Others(specify)	1	600	Nill	Nill	1	600

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	44	1	2	0	0	0	0	0	0
Added	8	0	3	0	1	0	0	0	0
Total	52	1	5	0	1	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	http://www.govtpgcdatia.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

200000	200000	600000	600000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

As per the norms established by MP Higher Education Department. The system and procedure is followed by our institute accordingly. The maintenance such as physical and academic and support facilities i.e. Laboratories, library, computers, sports facilities etc.. Maintenance has also been done with the aid of Grants provided by UGC. The required Renovation work of various departments and laboratories also carried out by the aid of grants received. Apart from these maintenance other facilities for the banefit of students such as computers, water purifires and enhance the laboratories and updating the library also carried out with the grants received with the Autonomous Cells.

http://www.govtpgcdatia.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	All type of scholarship run by Higher Education Govt. of Madhya Pradesh	4462	21780929
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	26/06/2018	80	NSS 1st and 2nd Unit
Yoga	26/12/2017	60	NSS 1st and 2nd Unit
Yoga	21/06/2017	120	NSS 1st and 2nd Unit
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

| 2017 | Career Opportunities Fair | Nill | 45 | Nill | 45 |
| 2017 | Special training Program for competitive examination | 36 | Nill | 36 | Nill |

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	20

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Private Companies	505	45	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	47	BA	Art	Govt. PG College Datia	MA Political Science
2017	52	BA	Art	Govt. PG College Datia	MA Sanskrit
2017	48	BCom	Commerce	Govt. PG College Datia	MCom
2017	30	BSc	Science	Govt. PG College Datia	Botany
2017	40	BSc	Science	Govt. PG College Datia	Chemistry
2017	60	BSc	Science	Govt. PG College Datia	Mathematics
2017	20	BSc	Science	Govt. PG College	Physics

2017	45	BSc	Science	Govt. PG College Datia	Zoology
2017	1	MSc	Chemistry	Govt. PG College Datia	Ph.D.
2017	6	MA	Sanskrit	Govt. PG College Datia	Ph.D.
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 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletics	Institutional Level	38
Kabbadi	Institutional Level	13
Kho Kho	Institutional Level	26
Foot Ball	Institutional Level	34
Basket Ball	Institutional Level	19
Volley Ball	Institutional Level	33
Cricket	Institutional Level	47
Table Tennis	Institutional Level	9
Batminton	Institutional Level	18
Chess	Institutional Level	20
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5.3 – Student Participation and Activities

 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	Nill	Nill	Nill	Nill	Nil
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 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Being a Government Institution the college follows the order given by DHE Govt. of M.P. time to time. As per norms student council is being formed every year. A general election procedure as well as the nomination of meritorious students every year is the criteria of forming the student council. depending upon the orders given by the state Govt. as per the schedule for a particular session.

This year the council was formed by general election. The meritorious students like wise the position holders of various classes are being in various other bodies also like. academic council, PMU and IQAC etc. these students play active role in BOS/committee of the college too.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College has a functional alumni association. Alumni contribute significantly to the development of the institution. Members of this association give positive suggestions for the all-round development of the institution in the alumni meetings held time to time. The institution tries to incorporate the feasible and valuable suggestions for the benefit of students. Minutes of past meeting are attached herewith.

5.4.2 – No. of registered Alumni:

18

5.4.3 – Alumni contribution during the year (in Rupees) :

225000

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There is a practice of decentralization and participative management. This is reflected by the committees constituted by the principal for smooth management every year. It is also reflected by the following decentralization flow diagram and list of important cells along with the duties assigned to the persons as mentioned below: http://www.govtpgcdatia.ac.in/

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	An annual staff development seminar was conducted for all the teaching staff. Student's Day was organized for their motivation.
Admission of Students	The procedure for online admissions as per DHE Guidelines.
Industry Interaction / Collaboration	As per DHE Guidelines.
Examination and Evaluation	Examination has been conducted and the results declared as per the norms calendar provided by MPHE. seminars/presentations keeps the students in touch with their subject.

	It also enhances and helps students grow in confidence for University examinations.
Research and Development	The our institute is publishing a multidisciplinary research journal-Research Spectrum at regular interval. The Research Cell holds regular meetings and programmes. This also organized various presentations to broaden the academic perspectives. these were very useful the research scholar as well as faculty of all subject.
Teaching and Learning	CCE evaluation and various methods for evaluation has been adopted. Workshops, seminars, regular use of ICT in classrooms contributed to enhancement of Teaching-Learning.
Curriculum Development	Curriculum is set by the University and MPHE. Academic mentoring of students is done by the teachers. UG PG syllabus has been revised and implemented. IQAC has organized the expert lecture and invited talks by subject expert and scientist on various topics and thrust areas.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure /Instrumentation: New reading rooms were created. An office for the librarian in the new building was decorated with all ICT facilities. The software updation work also has been carried out, water cooler facility, washrooms for boys, girls and Divyagya students were also constructed also 1st and second floor.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Academic support is provided to weak students. The Library facilities, free books and stationary is provided to weaker students as per the norms of MP Higher Education Department. These students are also supported various scholarship.
Examination	Partly applicable implementation year 2007-08
Planning and Development	The College has committees to suggest the new construction work on need basis , on need base criteria. the building committed charred by principal and other senior faculties an architect, an engineer, contractor, teachers and office staff to assist with the

	planning and execution of vertical extension of the college, planning for infrastructure associated with the new wing. The Planning Board, comprising teachers, non-teaching staff, iscusses financial matters regarding grants received, needs of departments so as to plan and budget.
Administration	All norms setup by HED MP Government are followed and implemented. The College has office and other administrative blocks to help the students. Entire administrative block is well equipped with computers and other infrastructure facilities.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	workshop on Net banking and Mobile banking	SBI Datia	21/12/2017	21/12/2017	42	10
2017	Cash less Transection Traning Program	SBI Datia	07/10/2017	07/10/2017	40	12
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher	1	03/02/2017	22/02/2017	21

Course				
Refresher Course	1	04/09/2017	23/09/2017	21
Yoga Prashikshan	1	07/02/2017	27/02/2017	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per MPHE Guidelines	As per MPHE Guidelines	Career Fair and Counselling facilities provided

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute regularly conducts the financial audits, internally as well as externally. Till now audit up to 31st August 2016 have been done by the team of A.G. Office. Moreover audit by C.A. has also been carried out every year and reports and records are maintained by the institution for each and every grants obtained.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

At various interval feedback and suggestions has been invited from the parents/Guardian and particular meeting i.e. alumina meeting were also organised.

6.5.3 – Development programmes for support staff (at least three)

These program are being organized by DHE MP for teaching or non teaching

supporting staff. Individually institute has not arranged any such program.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

There are incremental improvements made during past five years, after the accreditation of the institution in the second cycle based on the suggestions given by the learned peer team. Some of the initiatives are mentioned as under:- 1. College has now a well-established placement cell viz Vivekananda RozgarPrakoshth which works according to the rules and guidelines of Department of Higher Education Govt. of M.P. Bhopal. College has also organized a campus selection cum career opportunity fair every year. This fair provides a plateform for industry academia interaction. 2. College has a functional and registered alumni association. This association holds meetings in a in a definite interval and co-operate college administration in the all round development of college 3. Most of the departments of the college have their own computing facility with internet connection. College has a separate computer lab.Most of the offices of the college are also having computing facility 4. To encourage the teachers for the purpose of encouraging research activities college administration on the recommendation of IQAC has made a provision to reimbrues the registration fee and TA/DA to the teachers from autonomous funds for presenting their papers in seminar and conferences at national level. Teachers have also been provided by the grants for pursuing their research in the form of Micro research project. 5. College has also started a Multi faculty- research Journal with specific ISSN number assigned. 6. Women Empowerment Cell is in functional in the college. Through the recommendation of this cell the girl'scommon room is developed with all facilities such as toilet, R.O. for pure water and separate notice board. Even the separate window for helping girls has also been started in college. 7. College is equipped with virtual class room facility provided by the state Government. 8. College is one of the leading college in the state and among the first phase colleges i.e. 18 colleges who are beneficiaries of getting grants in Component 7 under RUSA scheme. Similarly College is also beneficiary of Status of excellence granted by the DHE M.P. 9. College is also a beneficiary in the World Bank project scheme of the DHE M.P. 10. College was the alone institution in the state who is selected by the state Government for the leading institution to form a cluster University in the region.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Publication of research journal	10/08/2017	10/08/2017	10/08/2017	82
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	03/08/2017	03/08/2017	85	75

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Annual power requirement met by renewable energy sources(in KWH) Annual power requirement of the institution (in KWH)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Ramp/Rails	Yes	15
Rest Rooms	Yes	15
Scribes for examination	Yes	15

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	26/12/2017	7	NSS Camp in Murera Village	ODF Awareness	70
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) PEDESTRIAN FRIENDLY PATHWAYS Vehicle parking space is provided at the main entrance of the college campus. As the campus is vehicle free with some exceptions, students and staff experience comfort walking through the pedestrian friendly pathways. The internal roads are lined with trees and solar lights and they are properly maintained by the campus maintenance committee. (2) RESTRICTED ENTRY OF AUTOMOBILES The institute encourages the staff and students to use the transport instead of their own vehicles for safety,

security, fuel conservation and to reduce environmental pollution. The college buses are checked for pollution by the authorized agency. The vehicles owned by faculty or students with pollution check stickers are permitted into the campus. Random checks are made to check the validation and periodicity of this certificate. For two wheelers or four wheelers, security measures are mandatory. (3) BAN ON USE OF PLASTIC Single-use plastic items such as plastic bottles, bags, spoons, straws and cups are banned completely and awareness is created among staff and students through orientation and display boards in the premises. The staff and students are informed to use steel or copper water bottles instead of plastic bottles. To restrict the use of plastic, measures have been taken to replace plastic tea cups and glasses with steel glasses in the Department. (4) LANDSCAPING WITH TREES AND PLANTS Landscaping of the college is worth seeing and reflects aesthetic sense. The institute has a canopy of trees and plants to make the environment pollution free to safeguard the health of all the inmates. The lawns and the trees provide shade and beautiful ambience. Utmost care is taken to develop and maintain green landscaping by gardeners. The construction, maintenance and beautification committee constituted in the college looks after the development and maintenance of the greenery in the campus. (5) BE SMARTER WITH YOUR WATER USAGE A water efficient shower head could save more than 9,000 litres of water per person in your household every year. If you switch the tap off when you brush your teeth, you'll save 10 litres per minute as well. Simple choices lead to significant change, so act smart with water.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Details of two Best Practices are included below:- First Best Practice- 1. Title of the Practice (Ist Practice) Best Practice in providing better teaching and learning to cater the needs of students 2. Objectives of the Practice Objective of this Best practice is for the better understanding of the subject and better progression of the students to shape responsible citizens for tomorrow. 3. The Context In this context some challenges are there which are to be faced by the institution viz. (i) Rural Background of the students (ii) Less understanding of the students in English etc. but college is trying its level best to meet those challenges and to cater the needs of the students of this semi-urban area- Bundelkhand region. 4. The Practice Being Govt. College, we have a limitation to follow the syllabus as designed by the central board of studies, department of higher education Bhopal. This is an autonomous college also therefore, as per UGC guidelines the college has a freedom to alter 20 of the curricula depending upon the requirements of local needs. The college is trying its level best to cater the needs of the students (i) by overcoming the challenges mentioned above through remedial classes (ii) by arranging and providing notes for the students related to the curriculum. College is doing this practice following the norms and regulations as laid by the UGC and state Govt. 5. Evidence of Success This practice definitely provide a better learning environment for the students pursuing their studies in the College. as evident from the success rate of the students in different courses is very appreciable every year. 6. Problems Encountered and Resources Required Staff of the college is firm to give its best to the students so far as basic work i.e. teaching and learning is concerned. Therefore, college is marching ahead in the direction of progress, whether (i) it is the matter of opening new courses, (ii) development of infrastructure (iii) arranging extra and remedial classes (iv) uploading the lectures on the website (v) arranging online classes or any other related matter. College under the able leadership of learned and qualified Principal sir, is facing the challenges to encounter the problems following the rules and regulations as laid down by the state Govt. and UGC. 7. Notes N.A.. Second Best Practice- 1. Title of the Practice Best practice in the promotion of research

2. Objectives of the Practice The College is willing to be a rising star in the field of research also in this semi-urban region of Bundelkhand to cater the needs of the students in research who have to be dependent on nearby areas like Jhansi/ Gwalior to fulfill their needs for doing research and we are trying to scale the heights in this context also. 3. The Context College is the only premier institution in this region. It provides and fulfills the needs of students in different subjects with post-graduation in facilities in 12 subjects, out of which only 03 subjects viz. Hindi, Economics and Sanskrit were the recognized research centers of the affiliating university till last inspection of NAAC (IInd Cycle). Now, we have 04 recognized research centres viz. Hindi, Economics, Sanskrit and Chemistry. We wish to develop some more new research centers to caters the needs of the students as it is the second largest college in Gwalior Chambal division of M.P. so far as student's strength is concern. We are also interested to provide a plate-form to research workers for the publication of their work. 4. The Practice The faculty of the College has tried a lot in this regard to fulfill this best practice as it is evident from the no of research papers by the learned faculty of the college. On an average ~7 -8 research papers are there per faculty member in our college. A few faculty members have a total of high impact factor of their published research papers in referred peer reviewed journals. Some of the faculty members are also enjoying as resource persons in different seminars/ conferences etc. Some of the faculty members have also participated in international seminars/ conferences. Names of some of the faculty members are also included in international databases such as SCOPUS etc. with appreciable impact factor/ citations/h-index/ i-10 index etc. A few Faculty members are also the members of editorial boards of different journals. All these faculty members are recognized guides/ supervisors in their respective fields/ subjects and we are also trying to increase this number, in order to achieve the objectives mentioned above. Four departments of the college are recognized research centers of the affiliating university as mentioned above in the section "Context" and two more have applied for it. This is again a cumulative effort of the faculty to achieve the objective mentioned above. College is also publishing its own multi-faculty research journal viz. "Research Spectrum" almost regularly which is having ISSN number. This is a step ahead in comparison to the previous NAAC inspection (IInd cycle). We have a plan to make it a journal with valid and appreciable impact factor which would be included in the UGC –Care list. All these efforts by the learned faculty of the college may be included as the best practice in this regard. 5. Evidence of Success A lot of contribution by the learned faculty of the college in various aspects viz. publishing research papers, participating in seminars and conferences, completing their research projects, their research in collaborative manner with other organizations/ institutes, their contribution in editorial boards of various research journal and other related works done by them is the evidence of the success of the faculty to meet with this best practice. Publication of journal may also be included as evidence of success. Like wise, increase in the number of research centres, research guides may also be the indicator for the evidence of success in this practice. 6. Problems Encountered and Resources Required Problem of Lack of facilities i.e. equipment's etc. in the science departments has been encountered with the help of grants sanctioned by RUSA to the College as our institution was among the first 18 Colleges in to receive the grants from RUSA. Some of the departments have also applied for recognition to the affiliating university i.e. Jiwaji University in this regard. Research coordination and development cell has also been constituted by the Hon'ble Principal sir to promote the attitude of indulging in research among the faculty. College is also encouraging those faculty members who participated in seminars/conferences by supporting them with their registration fee and T.A./ D.A. form the autonomous funds. 7. Notes N.A.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.govtpgcdatia.ac.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

It is a premier institution in Bundel-khand region of M.P. and prominent enough to say, it is achieving the desired goal of human resource development as per expectations of society and academia. Parents as well as students competing to get admission in this institutions with the aim that they will enrich their knowledge and explore their talent while studying in this institution. So, far as institution's distinctiveness is concern, following points may be taken as significant, note-worthy facts :- As per reports and data available in youth participation in state and National level is an exemplary example as Km. Shaina Qureshi, student of M.A. Hindi is representing state and the National level in youth parliament. So many times she had been honored by the election commission of India for her active participation in electoral campaign programme. Some batches of younger generation are following her and it is a best practice of the institution encouraged by NCC/ NSS. It is distinctive practice of GwaliorChambal division. DHE, Government of M.P. had given status of lead to monitor the five Government colleges and all private colleges in the district. College has also been given the status of College of Excellence by DHE, govt. of M.P. Institution has been organizing the sports activities at district as well division level in chess, kabaddi, cricket, athletics etc. and had been center of attraction for students of this institution and other affiliated institutions also. There are many achievements which may be cited with pride in this regard. College is also leading with the fact that it possesses the best infrastructure not only in the district but also in the division. On looking on the fulfillment of criteria and conditions laid down by MHRD, the college was among the one in the first 18 colleges of the state who have obtained grants in component 7 by RUSA. Institution have highly qualified teaching faculty in in various faculties viz. science. Arts, commerce and law who are imparting the education by adopting the best teaching practices suitable to cater the needs of the Students as it is evident from the results of the examinations. Every year institute is producing nearly 700 well qualified postgraduate students in different subjects of various faculties' viz. arts, science and commerce. They are aspiring of placements in Govt. as well as in private sector and some are entrepreneurs who have worked in the establishment of small scale industries, services industries and consultation services etc. It is a matter of pride to state that institution is a recognized study center of IGNOU in which nearly 2000 students are registered for different courses. This facility is available only in this college so far as division level is concern. This study center is a point of attraction among students. The institution is unique in the sense that it has a seat of higher learning of regional language of Bundelkhand viz. BundelibhashaPrakoshth where scholars of this regional language are participating in the different programmes organized by this prakoshth

Provide the weblink of the institution
http://www.govtpgcdatia.ac.in/

8.Future Plans of Actions for Next Academic Year

To establish and institute as Centre for potential excellence which has recognition in Gwalior-Chambal Division