

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institution will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key area, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1. Name of the Institution	Govt. P.G. College (Autonomous)
1.2. Address Line 1	Near District Hospital Road
Address Line 2	
City/Town	Datia
State	Madhya Pradesh
Pin Code	475661
Institution e-mail address	pgcdatia@rediffmail.com
Contact Nos.	07522-234538 07522-401847
Name of the Head of the Institution:	Dr. M.L. Prabhakar
Tel. No. with STD Code:	07522-234538 07522-401847
Mobile:	09981943813

Name of the IQAC Co-ordinator:

Dr. Kishor Arora

Mobile:

09425778698

IQAC e-mail address:

pgcdatia@rediffmail.com

1.3 NAAC Track ID (*For ex. MHCOGN 18879*)

MPCOGN12803 (2nd Cycle)

1.4 NAAC Executive Committee No. & Date:
(*For Example EC/32/A&A/143 dated 3-5-2004, This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate*)

EC/65/RAR/55 dated 25-10-2013

1.5 Website address:

www.highereducation.mp.gov.in/pgcdatia

Web-link of the AQAR:

www.highereducation.mp.gov.in/pgcdatia

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-12.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2006	2006-2011
2	2 nd Cycle	B	2.71	2013	2013-2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC

DD/MM/YYYY

2006-2007

1.8 AQAR for the year (*for example 2010-11*)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the last assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR AQAR 2013-14 submitted to NAAC on Dec -2014
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10. Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous College Yes No

Regulatory Agency approved Institution Yes No

(eg/ AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Self-finance - B.Sc. with Computer Science
M.Sc. (Mathematics)
M.Com. (Commerce)

1.12 Name of the Affiliating University (*for the College*) **Jiwaji University, Gwalior**

1.13 Special status conferred by Central/State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University

University with Potential for Excellence N.A. UGC-CPE N.A.

DST Star Scheme N.A. UGC-CE N.A.

UGC-Special Assistance Programme N.A. DST-FIST

UGC-Innovative PG Programmes N.A. Any other (*Specify*)

UGC-COP Programmes N.A.

2. IQAC Composition And Activities

2.1	No. of Teachers	11
2.2	No. of Administrative/Technical staff	02
2.3	No. of Students	-
2.4	No. of Management representatives	-
2.5	No. of Alumni	04
2.6	No. of any other stakeholder and Community representatives	01
2.7	No. of Employers/Industrialists	-
2.8	No. of other External Experts	04
2.9	Total No. of members	18
2.10	No. of IQAC meeting held	03-04 in year

2.11 No. of meetings with various stakeholders No. Faculty **03-04 in year**
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)
 (i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC
 Total Nos. International Nation State Institution Level

(ii) Themes

2.14 Significant Activities and contribution made by IQAC

2.15 Plan of Action by IQAC/Outcome
 The Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the one of the year.

Plan of Action		Achievements	
1	To promote faculty for research activity		Approve more 06 minor research projects are being approved by UGC are in progress
2	To promote faculty for info missing National Level Seminars		More and more faculty are involved in publication & research seminars
3	To enhance more their development programmes for the benefit of students	1.	Research Seminar funded by UGC has been organized by the department of Chemistry.
		2.	Programme have been sectioned studi Govt. of M.P.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – 1

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
PhD	04	-	-	-
PG	12	-	02	-
UG	04	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	20	-	03	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options-
(ii) Pattern of programme:

Pattern	Number of Programmes
Semester	All
Trimester	-
Annual	-

- 1.3 Feedback from stakeholders* Alumni parents Employers Student
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure – Annexure I attached*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi are provided by Central Board of Study, Bhopal

- 1.5 Any new Department/Centre Introduced during the year. If yes, give details.

-N.A.-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	33	23	-	10	-

2.2 No. of Permanent faculty with Ph.D. **28**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) During the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	-	-	7	-	-	-	7

2.4 No. of Guest and Visiting faculty and Temporary faculty -23

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	15	05
Presented Papers	02	15	05
Resource Person	-	02	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1. Teaching with audio & video aids has been started**
- 2. Institutional level lecture series have been organized for the**

2.7 Total No. of actual teaching days During this academic year

~ 180

2.8 Examination/ Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Bar Coding Double Valuation, Photocopy, Online Multiple Choice Questions)

~ Provision for viewing valued answer book

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development As member of Board of Study/Faculty/Curriculum Development workshop

~ 33

2.10 Average percentage of attendance of students

~ 80%

- 2.11 Course/Programme wise
Distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III%	Pass%
B.Sc./B.A./B.Com	1645	7	20	23	40	90
M.A./M.Sc./M.Com	272	6	22	28	42	98

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through feed back

- 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Numbers of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	-
HRD Programmes	-
Orientation Programmes	06
Faculty exchange programmes	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter school, Workshops, etc.	08
Others – Administrative Training	05

- 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	-	-	-
Technical Staff	02	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Staff has been motivated to take project
2. Staff has been motivated for attending research seminar/conferences
3. Staff has been motivated to publish research journals in referred/ peer reviewed journals of high impact.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	-
Outlay in Rs. Lakhs	4.93	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	06	05	-
Outlay in Rs. Lakhs	70,0000/-	6,80,000/-	6,80,000/-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	40	-
Non-Peer Review Journals	-	-	-
e-Journals	8	-	-
Conference Proceedings	-	5	-

3.5 Details on Impact factor of publication.

Range **0.5 to 3.0** Average **~2.0** h-index **8** Nos. in SCOPUS **10**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Name of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Project	-	-	-	-
Minor Project	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. **02** Chapter in Edited Books **01**

ii) Without ISBN No. **01**

3.8 No. of University Department receiving funds from

UGC-SAP **NA** CAS **NA** DST-FIST **NA**

DPE **NA** DBT Scheme/funds **NA**

3.9 For colleges Autonomy CPE **NA** DBT Star Scheme **NA**

INSPIRE **NA** CE **NA** Any other (specify) **NA**

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	03
Sponsoring agencies	-	UGC	-	-	Autonomous section of college

3.12 No. of faculty served as experts, chairpersons or resource persons. **04**

3.13 No. of collaborations International **02** National **04** Any other -

3.14 No. of Linkage created during this year **01**

3.15 Total budget for research for current year in lakhs :

From Funding agency **7,50 Lakhs** From Management of University/College -

Total -

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	
International	Applied	
	Granted	
Commercialized	Applied	
	Granted	

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist.	College
01	-	01	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students Participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	02	College forum	12		
NCC	-	NSS	42	Any other	×

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Various activities ie. Swachhata Abhiyan, Blood Donation Camp, Human Rights in Plantation- Ten days camps in village, Relation of women & voter awareness programs conducted by N.S.S. & N.C.C. Students.
- Job Oriented Programms- Job Fair – By Vivekanand Regular Clubs
- Students all round development by I.Q.A.C.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities.

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.22 areas	386.48 sqm.	MP Govt.	6687+386.48 sqm
Class rooms	32	06	MP Govt.	38
Laboratories	12	-	-	+2
Seminar Halls	02	-	-	2
No. of important equipment purchased (>1-0lakh) during the current year.				

4.2 Computerization of administration and library

- **Library is computerized & equipment with SOUL & NLIST/DELNET Software**
- **Accounts/Establishment and other related administrative department are also equipped with computers.**

4.3 Library services:

	Exiting		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	82000	25 Lakh	2000	4 Lakh	84000	29 Lakh
Reference Books	2000	1 Lakh	50	10000/-	2050	1.1 Lakh
e-Books	-	-	-	-	-	-
Journals	35	40000/-	-	-	35	40000/-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (Overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Department	Others
Existing	42	01	04	-	01	01	14	-
Added	02	-	-	-	-	01	01	-
Total	44	01	04	-	01	02	15	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc)

- **Library is computerized & equipment with SOUL & NLIST/DELNET Software**
- **Accounts/Establishment and other related administrative department are also equipped with computers.**

4.6 Amount spent on maintenance in lakhs:

i) ICT

-

ii) Campus Infrastructure and facilities

05.00 Lakh

iii) Equipments

2.00 Lakh

iv) Others

-

Total :

7.00 Lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Library is computerized & equipment with SOUL & NLIST/DELNET Software**
- **Accounts/Establishment and other related administrative department are also equipped with computers.**

5.2 Efforts made by the institution for tracking the progression

- **Library is computerized & equipment with SOUL & NLIST/DELNET Software**
- **Accounts/Establishment and other related administrative department are also equipped with computers.**

5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
6200	272	15	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%
	3500	56

Women	No	%
	2700	44

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio 1:3

Dropout % ~7%

5.4 Details of student support mechanism for coaching for competitive examination (If any)

-

-

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

Career Fair for campus selection has been organized.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	~250	40	-

5.8 Details of gender sensitization programmes

- 1. Various programs – by Women Welfare Club relating to Governments plans.**
- 2. Goan Ki Beti**
- 3. Pratibha Kiran**
- 4. Facility for travelling for girls.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level National level International level

No. of students participated in cultural events

State/University level National level International level

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports : State/University level National level International level

Cultural : State/University level National level International level

5.10 Scholarship and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	1345	6725000
Financial support from other sources		
Number of students who received International/National recognitions		

5.11 Student organized /initiatives

Fair : State/University level National level International level

Exhibition: State/University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: N.A.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To impart education and to develop human resource in this semi-urban area of Gwalior-Chambal division.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

UG- Related to C.B.OS Bhopal
PG- 20% charges can be made in University curriculum based on local needs

6.3.2 Teaching and Learning

Through seminar and to interactive sessions

6.3.3 Examination and Evaluation

UG- Related to C.B.OS Bhopal
PG- 20% charges can be made in University curriculum based on local needs

6.3.4 Research and Development

- 1. On research centers**
- 2. Research course work centre**
- 3. Some of faculty has collaboration with other institutes/University**

6.3.5

- 1. E- Library is being constructed**
- 2. Library is on INFLIBNET/NLIST**

6.3.6 Human Resouces Management

Related to state Govt. Dept. of Higher Education Govt. of M.P.

6.3.7 Faculty and Staff recruitment

Related to Dept of Higher Education Govt. of M.P.

6.3.8 Industry Interaction/Collaboration

Research Collaboration of some of faculty members with other institutes/ Univrsity is there

6.3.9 Admission of Students

Through College Chale Abhiyan of Government.

6.4 Welfare schemes for

Teaching	02
Non teaching	02
Students	05

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

-

No

-

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	State Govt.	Yes	IQAC
Administrative	Yes	State Govt.	Yes	IQAC

6.8 Does the University/Autonomous College declares results within 30 days?

For UG programmes

Yes

✓

No

-

For PG Programmes

Yes

✓

No

-

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

Merging of supplementary Answer sheets in main Answer book thereby decreasing chance of malpractices.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent college?

- 1. Participation in Executive, Academic council**
- 2. Representation in BOS of Institution**

6.11 Activities and support from the Alumni Association

-

6.12 Activities and support from the parent – Teacher Association

-

6.13 Development programmes for support staff

-

6.14 Initiatives taken by the institution to make the campus eco-friendly

-

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Lecture Series for the quality among the students.**
- **Seminar to enhance the knowledge of faculty.**
- **Research development cell to develop research**
- **Job Fair to creates of job for the students**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Seminar has been organized research journal has started lecture series has been organize.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Encouragement to research activities
2. Creating healthy atmosphere for better teaching & learning

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environment awareness/ protection

1. Organizing awareness camps activities by NSS
2. Students take care of sampling in & other gardens under guidance of a qualified teacher.

7.5 Whether environment audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Institution is enlisted in 18 colleges selected by state government for RUSA grants under component -7.

8. Plans of institution for next year

- Lecture Series for the quality among the students.
 - Seminar to enhance the knowledge of faculty.
 - Research development cell to develop research
 - Job Fair to creates of job for the students
- For upliftment and development of better human resource.

Name _____

Name _____


Signature of the Coordinator, IQAC


Signature of the **PRINCIPAL**
Govt. P.G.College
Datia (M.P.)
